

**INC. VILLAGE OF MANORHAVEN
BOARD OF TRUSTEES
August 5, 2026 – 6:30 p.m. – WORK SESSION AGENDA**

CALL TO ORDER: Mayor Popeleski called meeting to order at 6:33pm

PLEDGE OF ALLEGIANCE: Mayor Popeleski

ATTENDANCE: Trustee Jeffrey Stone; Trustee Christine Zahn; Trustee Monica Ildefonso (7:24pm arrival); Deputy Mayor Khristine Shahipour; Mayor John Popeleski; Village Attorney Christopher Neumann; Village Clerk John Hommel

PLEASE NOTE THAT THERE IS NO PUBLIC COMMENT DURING WORK SESSIONS. PUBLIC COMMENT IS HEARD AT THE REGULAR MONTHLY BOARD OF TRUSTEE MEETINGS.

WORK SESSION TOPICS:

- Morgan 's Dock – no swimming – Village Code
 - There have been issues with teenagers jumping and diving into the Bay from Morgan's Dock
 - To protect the Village and residents, a Local Law will be established to prohibit swimming and diving from all Village owned properties
- Sale of Village property
 - The Village is currently selling a small parcel of land to adjacent homeowner at 51 Sintsink Drive
 - There are still 2 parcels of waterfront in the same area that the Village owns
 - Mayor would like to consider fencing the area and making these more accessible to Village residents as open space on the waterfront
 - One parcel has a pavilion that may be made available for hourly daytime rental in the future
 - Attorney mentioned that a survey of land will need to be done prior to any fencing and pavilion use.
- Tax Lien sale
 - The Village passed legislation to hold tax lien sales of delinquent property taxes
 - Since the legislation passed several delinquencies have been satisfied and several are attempting to pay down amounts owed
 - Attorney will get together a timetable and forms required for sale
 - Village will be looking to April or June to hold sale
- NY State Prevailing wage
 - NY State is recommending all municipalities adopt prevailing wage statements
 - Most grant funding already requires prevailing wage
 - Municipalities could be subject to penalty for non-conformance of prevailing wage laws
 - Village will adopt a Local Law
 - Clerk/Treasurer mentioned that most work done via grants within the Village already requires submission of wages associated with any projects.
- Procurement Policy
 - The Village procurement policy needs updating
 - Mayor, Village Attorney, Village Clerk/Treasurer and Deputy Clerk/Treasurer will review current policy and make recommendations

- Current procurement policy was last updated in 2012
- Port Washington Water Pollution Control District
 - District and Village will extend current contract to the end of year
 - Village is in receipt of new contract but feels negotiation is necessary
 - FOIL requests from the Village have still not been filled by District
 - A meeting will be set between the District and Village personnel, the Village Attorney, Village Accountant and Village Engineer
 - Secondary meeting will be set up to negotiate new contract
- 9/11 Ceremony – 12 noon
 - The Ceremony will be moved to 10:30am at the recommendation of the Port Washington fire department
 - Ceremony held at Village Hall 9/11 memorial garden
 - Light refreshments will be served after the ceremony
- Tree removal permit
 - Village will be changing the fees associated with tree removal permits
 - New fee will be \$100 filing fee, \$200 Arborist report and \$50 permit fee per tree
 - Village arborist will inspect tree prior to permit being issued
 - Increased fee due to the resources expended by Village personnel
- Tom's Point – permit amnesty
 - Village met with attorney's, Board President and Association management company
 - A stop work order is still in effect
 - Association will have gas lines inspected by a Village licensed plumber. With Village Code Enforcement and Building Department present for inspection
 - Going forward, management company will let residents know what permits they will need to file with the Village prior to any work
 - The Village is working with association attorneys on a possible 6-month amnesty from penalties for residents to file appropriate permit applications for work done
 - Village has stated that safety is primary and inspections must be done by Building Department

BUILDING DEPARTMENT UPDATE:

Building Department Superintendent Garrick Wan briefed the Board of Trustees on items that were before the Planning Board at this past Tuesday's meeting and items coming before the Board of Zoning Appeals next week.

EXECUTIVE SESSION:

Motion to enter Executive Session made Trustee Zahn, second by Deputy Mayor Shahipour. Board of Trustees entered Executive Session at 7:53pm to discuss personnel matters.

No action taken during Executive Session.

Motion to adjourn Executive Session and reenter Board of Trustees meeting made by Trustee Stone, second by Deputy Mayor Shahipour.

Executive Session adjourned at 8:21pm

ADJOURNMENT:

Trustee Ildefonso made a motion to close and adjourn the meeting; second by Trustee Zahn; carried 5-0 at 8:22 p.m.

Manorhaven, NY
John Hommel
Village Clerk-Treasurer
August 5, 2026